

Osage Township Fire Department Standard Operating Guidelines	Revised Date: N/A	Effective Date: 2/01/06
Attendance Requirements	Page 1 of 1	

PURPOSE:

The purpose of this standard operating guideline is to define the attendance requirements needed to maintain an effective fire department.

DEFINITION:

Members that do not attend enough emergency calls and/or training drills to stay current on the fire departments equipment and procedures may become a safety liability to themselves and others. A flexible but equally enforced standard will be used to insure adequate attendance.

PROCEDURES:

As a guideline, a point system will be utilized to help determine adequate involvement to maintain skill levels needed for membership. An accumulation of less than 25 points in a year will be an indication of not enough involvement to maintain membership. Members falling below this guideline will be advised and given a six month period to improve their standing.

Points are accumulated as follows:

Percentage of emergency calls attended:

- 6% - 10% = 1 point
- 11% - 15% = 2 points
- 16% - 20% = 3 points
- 21% - 25% = 4 points
- 26% - 30% = 5 points
- 31% - 35% = 6 points
- 36% - 40% = 7 points
- 41% - 45% = 8 points
- 46% - 50% = 9 points
- 51% - 100% = 10 points

Additional Points:

- Fire Fighter One certification or enrolled in class = 2 points
- Fire Fighter Two certification or enrolled in class = 3 points
- First Responder certification or enrolled in class = 2 points
- EMT Basic certification or enrolled in class = 3 points
- EMT Advanced certification or enrolled in class = 4 points
- Seminars or training not required to maintain any certification = 1 point per 4 hour session
- Each Fire meeting = 1 point